

ORDINANCE NO 2017- 3844

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE SANDUSKY COUNTY COMMISSIONERS FOR OBTAINING INFORMATION TECHNOLOGY (IT) SERVICES IN AN AMOUNT NOT TO EXCEED \$101,144.14 AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FREMONT, STATE OF OHIO,

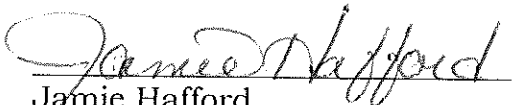
SECTION 1. The Fremont City Council hereby authorizes the Mayor to enter into a Memorandum of Understanding (attached as Exhibit A) with the Sandusky County Commissioners in an amount not to exceed \$101,144.14 to obtain Information Technology (IT) Services.

SECTION 2. Pursuant to the Memorandum of Understanding, Council understands the city will obtain Information Technology (IT) services in collaboration with the Sandusky County Commissioners.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 4. The immediate operation of the provisions of this ordinance is necessary for the immediate preservation of the public peace, health, safety, and welfare of the citizens of the City of Fremont. Said emergency being the need to immediately obtain Information Technology (IT) services.

This ordinance, provided it receives a two-thirds yea or nay vote of all the members elected to the Fremont City Council, is hereby declared to be an emergency measure and this ordinance shall be in full force and effect from and after its passage by the Council of the City of Fremont


Jamie Hafford
President of Council


PASSED: 3-16-17
Effective Date: 3-16-17
YEAS: 7 NAYS: 0


Stephanie L. Martin, City Council Clerk


Daniel R. Sanchez, Mayor

ORD1003

Approved as to form:


James F. Melle, Director of Law
City of Fremont, Ohio



**Memorandum of Understanding between
The City of Fremont and the Sandusky County Board of Commissioners**

It is understood that the City of Fremont (The City) desires to enter into this Memorandum of Understanding (MOU) with the Sandusky County Board of Commissioners (The County) in a collaboration opportunity involving Information Technology (IT) staff that would service both The County and The City.

This agreement is entered upon by The City and The County. The County agrees to supply IT support and services to the City for their hardware and software needs.

The County:

- The County agrees to employ a sufficient number of IT staff to provide services for both The City and The County and will be responsible for providing benefits and personnel services for the IT staff including discipline matters.
- The IT Staff will service and support The City's IT needs in the same manner as they would any county office. The City, for the purpose of this agreement, will be considered an additional county department.
- Services will be prioritized between The County and The City by the use of a work order program that will be installed by The County to establish the urgency, and need of the support or will be done in a chronological order.
- The County will provide support by the staff most suited for the needs of the request of The City. Contact information will be provided to The City for calls for service.

The City:

- The City will provide IT staff access to computers, hardware and programs necessary to assist in the services and support needed. This includes the installation of, and procedures for the use of, the work order system to be used by the IT staff.
- The City will notify The County Administrator of any service or support issues when necessary.

Payments.

- The City agrees to pay The County the lump sum of \$3,400.00 upon the signing of the agreement for the month of March 2017; and quarterly payments of \$25,286.04 beginning June 30, 2017 and the same quarterly payment afterward through December 31, 2018. This will cover wages, benefits, program costs and admin costs to provide the agreed support.
- Quarterly payments for 2019 and future years will be agreed upon annually to accommodate increased wages or benefits if necessary. This cost will be negotiated no later than November 30th prior to the end of each year.

Confidentiality of Information. The County and The City agree that they shall not use any information, systems, or records made available to either party for any purpose other than to fulfill the obligations specified herein, unless required by law.

Term. This Agreement shall be in full force and effect from the date hereof and may be terminated by The City or The County by giving written notice not less than one hundred and twenty (120) days prior to any December 31st during the agreement.

Amendments or Modifications. Either party may at any time during the term of this Agreement request amendments or modifications. Requests for amendment or modification of this Agreement shall be in writing and shall specify the requested changes and the justification of such changes. The parties shall review the request for modification relating to the services and support noted. Should the parties consent to modification of the Agreement, then an amendment shall be drawn, approved, and executed in the same manner as the original agreement.

We look forward to working with you on this worthwhile endeavor. By signing below both parties agree to this Memorandum of Understanding.

Agreed to this date: _____

IN WITNESS THEREOF, the parties have executed this agreement on the day and year first above written.

FOR SANDUSKY COUNTY BOARD OF COUNTY COMMISSIONERS

Charles Schwochow - Commissioner

Kay E. Reiter - Commissioner

Scott Miller - Commissioner

FOR THE CITY OF FREMONT

Daniel Sanchez - Mayor

Kenneth A. Myers - Safety Service Director