

David E. Foos  
*Chief of Fire*

# CITY OF FREMONT FIRE DEPARTMENT

1145 West State Street  
Fremont, Ohio 43420-3065  
419-332-4131  
Fax 419-334-8434



Daniel E. Byers  
*Assistant Chief*

## Ohio Fire Code

### SECTION 102 Applicability

**102.4.** The planning, design and construction of new buildings and structures to provide the necessary egress facilities, fire protection, and built-in fire protection equipment shall be controlled by the building code of the jurisdiction; and any alterations, additions or changes of occupancy in buildings required by the provisions of this code which are within the scope of the building code shall be made in accordance therewith.

## Ohio Building Code

### SECTION 105 APPROVALS

**105.1 Required.** Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, or change the occupancy of a building or structure, or portion thereof, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical, plumbing system, other building service equipment, or piping system the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required approval.

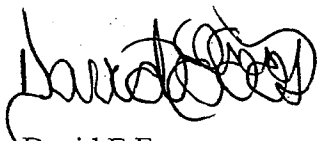
Ohio Department of Commerce  
Division of Industrial Compliance  
Bureau of Building Code Compliance  
1-800-523-3581

**105.3 Application for plan approval.** To obtain a plan approval, the applicant shall first file an application therefore in writing on a form furnished by the building department for that purpose. Such application shall:

1. Identify and describe the work to be covered by the permit for which application is made for approval.
2. Describe the land on which the proposed work is to be done by legal description, street address or similar description that will readily identify and definitely locate the proposed building or work.
3. Indicate the use and occupancy(ies) for which the proposed work is intended.
4. Be accompanied by construction documents and other information as required in Section 106.3.
5. Be signed by the owner, or the owner's authorized agent.
6. Give such data and information as required by the building official.

**106.1 Submittal documents.** Construction documents, special inspection and structural observation programs, and other data shall be submitted in two or more sets with each application for an approval. Before beginning the construction of any building for which construction documents are required under section 105, the owner or the owner's representative shall submit construction documents to the building official for approval.

If at any time we can further assist you, feel free to contact me.



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**NEW COMMERCIAL/INDUSTRIAL CONSTRUCTION  
FREMONT, OHIO 43420**

- I. Obtain and file application with Zoning Department. With application submit the following information:
- A. Scale plot plan with the following information:
- |  |                                    |
|--|------------------------------------|
| 1. Lot size - feet and square footage;   | 6. Proposed signage;               |
| 2. Proposed construction - building size/height - feet and square footage        | 7. Parcel number;                  |
| 3. Proposed setbacks;  | 8. Proposed water and sewer lines; |
| 4. Proposed use;   | 9. Drainage plans;                 |
| 5. Number of off-street parking spaces, loading areas, driving lanes, and sizes; | 10. Landscaping plans.             |
- II. If plot plan is approved by Zoning Department;
- A. File for State Permits with Ohio Industrial Relations any office.
- B. Once state permit is obtained:
- C. To obtain a Zoning Permit;
- |   |                            |
|---|----------------------------|
| 1. Require complete set of state approved plans on CD. dwg format or pdf. | 3. List of sub-contractors |
| 2. Copy of State Permit   | 4. Fee as required.        |
- III. Sewer Tap Permit - issued by City Engineer's Office.
- A. Contractor must be licensed with the City of Fremont
- IV. Water Tap Permit - issued by Fremont Water Department
- V. Waste Water Contribution Permit - issued by Water Pollution Control Center. This permit is renewed every two (2) years.
- VI. Any food service needs to contact the Sandusky County Health Department.

If five (5) or more acres of land is being disturbed a NPDES permit is required. Contact Northwest District Office of the Ohio EPA.

**FOR MORE INFORMATION CONTACT THE FOLLOWING DEPARTMENTS:**

**City Engineer's Office**  
John P. Kuzma, City Engineer  
323 South Front Street  
Phone: 419-334-8963

**Fremont City Water Office**  
Troy Thatcher, Utilities Billing Dept. Manager  
323 South Front Street  
Phone: 419-334-8966

**Department of Commerce**  
Bureau of Construction Compliance  
2323 West Fifth Avenue  
Columbus, Ohio 43216  
Phone: 614-644-2622

**Water Pollution Control Center**  
Jeff Lamson, Superintendent  
1019 Sand Road  
Phone: 419-334-3876

**State Inspector:**

**Zoning Department**  
Fran Gierhart, Zoning Inspector  
323 South Front Street  
Phone: 419-332-6950  
Email - [zoning@fremontohio.org](mailto:zoning@fremontohio.org)

**Structural/Electrical/Plumbing Inspector:**  
Phone: 1-800-822-3208 between 7:30 AM and 2:00 PM

**Sandusky County Soil & Water**  
Joe Perry  
2000 Countryside Drive  
Phone: 419-334-6324

**Sandusky County Health Department**  
2000 Countryside Drive  
Phone: 419-334-6377

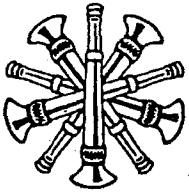
**Ohio EPA - NW District Office**  
Mary Beth Cohen  
347 North Dunbridge Road  
Bowling Green, Ohio 43402  
419-373-3014

**Fremont Fire Department**  
Dave Foos, Fire Chief  
1145 West State Street  
Phone: 419-332-4131

**STATE FIRE MARSHAL**  
614-728-5460

**CITY OFFICES FAX # 419-334-8434**

UPDATED: May 2011



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Chief of Fire

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Daniel E. Byers  
Assistant Chief

## Inspection Bureau Contact Information

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Building Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

I acknowledge receipt of Fremont Fire Departments code compliancy summary  
pertaining to plan approval for structural or system alteration.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date