City of Fremont
Request for Proposal – Professional Architectural Services

Proposals Due: No later than 4:00pm, May 25, 2018
The City of Fremont is issuing a Request for Proposal (RFP) from qualified companies for professional architectural services for 2018 CDBG Roger Young Park Improvements.

Project Description
The City of Fremont proposes upgrades to Roger Young Park. The improvements cover several areas within the park. This RFP is to produce a full set of architectural and engineering drawings, specifications and contract documents for the purpose of construction as described in the Scope of Work. The City of Fremont intends to award the architectural and engineering services to a single company.

Scope of Work:
The City of Fremont is requesting design services to construct and renovate the following facilities located at Roger Young Park.

1. Upgrade and Renovation of the existing main restroom facility (Men’s and Women’s) to meet ADA compliance. Wo
   • Demolish existing plumbing fixtures, partition walls, light fixtures, and wood ceilings, Screen walls at entrance doors to remain
   • Demolish one side of plumbing chase up to 40” above finish floor for access
   • Rough-in new plumbing piping for new fixtures. New plumbing in chase to connect to existing outlet above slab.
   • Lay new masonry wall up to existing to close plumbing chase
   • Complete misc. masonry repair as needed throughout restrooms as result of removing partition walls.
   • Rough-in for new electrical devices and lighting fixtures. Scope includes reworking wiring as needed to accommodate three new 4x2 surface mount fluorescent fixtures in each restroom.
   • Install new exhaust fan in each toilet room and duct to exterior
   • Install two new exterior steel doors with closers, lever hardware, weather-stripping, and thresholds.
   • Replace small section of concrete as necessary to eliminate existing 2” step into restrooms.
   • Paint existing block walls. Paint lower 3’ of wall dark gray, remaining wall lighter gray to lighten room.
   • Install metal liner panel on ceilings with J-channel around perimeter.
   • Install new epoxy chip floor in toilet rooms.
   • Hang new lights in ceiling, mount new hand driers (one per room, and replace switches/receptacles
   • Set new plumbing fixtures
   • Install toilet partitions & toilet accessories.
   • Hang 2 new baby changing stations (one per room)
   • Final cleaning and closeout
   • And other services as necessary to complete the project roofs to provide a covering of the existing dugouts. Existing dugouts do not currently have roofs.
2. Installation of eight (8) permanent Dugout Shelter.

3. Construction of approximately 870 lineal feet of 8’ wide x 4” thick sidewalk, commencing at the west end parking lot and ending at the existing concession building.

4. Construction of a new 40’ long x 20’ wide shelter house on a concrete slab at a location to be determined.
   - Survey and layout area for new shelter house.
   - Excavate 8” of sod and topsoil and haul spoils to location determined by owner.
   - Install 20’x40’x6” stone base for concrete slab.
   - Auger twelve 18”x36” post holes.
   - Set twelve triple 2x6 treated posts and encase base in 36” of concrete.
   - Form new 20’x40’x4” concrete slab and place wire mesh reinforcement inside forms.
   - Pour concrete slab and broom finish.
   - Strip forms and seal new slab to protect against exposure to weather.
   - Saw cut control joints in slab.
   - Install 2x12 truss support system.
   - Install 4/12 pitch engineered truss system.
   - Frame soffits and overhangs.
   - Install corrugated metal roof and gable siding.
   - Wrap columns in painted aluminum trim.
   - Install aluminum liner panel ceiling.
   - Finish soffits and overhangs with vinyl paneling underneath and aluminum fascia trim along outside.
   - Install gutters and downspouts.
   - And other services as necessary to complete the project.

Scope of Services:

Services shall provide approved Construction Drawings and Technical Specifications for the above listed improvements, preparation of all permits as necessary, attendance of meeting(s), phone conferences, site inspection(s), assistance during bidding process and award, submittal reviews, limited construction inspection, and other services requested by the City.
**Deliverables:**

The selected firm will provide the following:

- Signed and sealed Architectural and Engineering drawings and specifications for all aspects of the construction as described in the Scope of Work
- Provide AutoCAD drawings and CTB file
- Drawing size shall be 24x36 inch
- Provide a Construction Cost Estimate

All work included must be complete within 60 days from the date of authorization to proceed. If you have any questions, please contact the Office of Engineering at 419.334.8963

All proposals shall be e-mailed or hand delivered to the following address:

Tucker Fredericksen, PE  
City Engineer  
323 South Front Street  
Fremont, OH 43420  
tfredericksen@fremontohio.org